

# BUILT IN INSURANCE



## VEHICLE ACCIDENT CHECKLIST

Keep in your vehicle to refer to in case of an accident

### ACCIDENT INFORMATION

#### Accident Checklist

- Check for injuries
- Call 111 for emergencies if needed
- If damage is minor, move vehicles to the side of the road to avoid blocking traffic
- Exchange information with the other driver
- Collect contact information from witnesses and passengers in the vehicles involved
- Do not admit liability/fault
- Take pictures of vehicles, damage and accident scene from different angles (including the other driver with their vehicle if you can)
- Sketch accident scene
- Get police information

#### About the Accident

Date \_\_\_\_\_ Time of Day \_\_\_\_\_

Location \_\_\_\_\_

Other Car Make/Model/Year \_\_\_\_\_

Other License Plate \_\_\_\_\_

What happened (note weather and road conditions and anything out of the ordinary)? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Other Driver Info

Full Name \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Drivers License # \_\_\_\_\_

#### Their Insurance Info

Insurance Company \_\_\_\_\_

Policy # \_\_\_\_\_

#### Witnesses/Passengers

Names/Phone Numbers/Emails \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Police Officer

Name \_\_\_\_\_

#### Sketch the Accident Scene